

## Booth Variance Request Form

**Complete this form and fax back to 770-984-8023 by September 3, 2007**

All booths must be in compliance with the enclosed Guidelines for Display as outlined in this exhibitor kit. ONLY exhibitors requesting variances and/or exhibits that do not comply with the above-mentioned rules must complete this form along with submitting a detailed drawing or schematic of the booth layout. Please send all requests to the address listed below no later September 3, 2007.

Authorized Representative: \_\_\_\_\_

Company Name / Booth Number: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province / State: \_\_\_\_\_

Country: \_\_\_\_\_ Postal / Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_ Booth Dimensions: \_\_\_\_\_

### Structure Information:

Please include heights, and widths of all structures, towers, graphics, truss, etc.  
Booth variance will not be granted without the above information.

### Variance Requested:

Height \_\_\_\_\_ Graphics \_\_\_\_\_ Structure \_\_\_\_\_ Line of Sight \_\_\_\_\_ Other \_\_\_\_\_

### FOR OFFICE USE ONLY

Booth approved by Show Management: YES \_\_\_\_\_ NO \_\_\_\_\_

Comments: \_\_\_\_\_

Please note verbal approvals will not be granted. Approvals must be submitted in writing.

Operations Mgr. Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Deadline: September 3, 2007**  
**Fax: 770-984-8023**

